



PARMITER'S SCHOOL

FOUNDED 1681

Headmaster: Mr M Jones BA MEd

September 2018

Dear Year 7 Parent/Carer

I hope that your son/daughter has enjoyed their first few weeks at Parmiter's and has made a positive start to the new academic year. I am writing to make you aware of the Year 7 reporting arrangements that should provide you with timely and helpful information about your child's progress.

During the academic year you will receive an early effort report and two detailed gradesheets providing information about your son's/daughter's efforts and academic achievements. These will be sent home electronically. You will also be able to meet their teachers at Parents' Evening.

In **late October** you will receive some information about your child's effort in each of their subjects. This brief summary should indicate how well your child has settled in. More detailed information, in the form of the **first gradesheet**, will be issued in **late December** and will include the following information for each subject:

- Effort grades for class work and homework
- Attainment Level your child is currently working at
- Guidance on how this Attainment Level compares to our expectations for your child
- Brief written comment which will include a target identifying one or two key areas for development.

The **Year 7 Parents' Evening on Thursday 24 January 2019** will provide you with the opportunity to meet your son's/daughter's subject teachers.

The **second gradesheet** will be issued at the **end of June 2019** and will include the following information for each subject:

- Effort grades for class work and homework
- Attainment Level your child has achieved at the end of Year 7
- Guidance on how this Attainment Level compares to our expectations for your child
- Brief written comment.

Assessment & Examinations

A variety of formal and informal assessment methods are used to recognise and support progress and attainment. Day to day, students will receive feedback; the immediacy of this is a valuable part of the learning process. During the year students will also complete a number of summative assessments, such as end of topic tests, assessed tasks or formal examinations. These take place after the learning and recognise what has been learned and understood.

Year 7 will sit **formal school examinations in the period Monday 29 April to Friday 3 May 2019**. These examinations will be held in the Sports Centre and will provide an opportunity for students to demonstrate their knowledge and understanding in some of the subjects they have studied this year. It will also allow them to experience the formality of working within a large examination hall.

There are also two further weeks, the weeks commencing **Monday 20 May 2019 and Monday 3 June 2019 which are designated as Years 7 – 9 assessment weeks**, in which students may sit end of year assessments in a greater range of subjects. Information about the examination timetable and the assessment weeks will be provided nearer the time.

Information about the assessment arrangements in each subject is available on the school website (under the curriculum link). The website also provides additional information that may be of interest when reading your son's/daughter's gradesheets; for example, an overview of the courses studied during the academic year and the Parmiter's Scale level descriptors.

Attendance & Punctuality

I would like to take this opportunity to remind you that we ask parents not to take students out of school during term time. We would also appreciate that all dental and non-urgent medical appointments are made out of school hours; this is particularly important in the assessment weeks detailed above. The attendance policy is available on the school website (under School Life, Policies).

Homework

Your child will have received their homework timetable for this year. Please note that teachers will sometimes set a longer piece of homework which is intended to cover several homework slots; students will be advised of this and all the relevant details will be available on ShowMyHomework.com.

The Year 7 homework timetable and the school homework policy are available on the school website. I would encourage you to read the homework policy, which includes a guidance sheet for parents and also guidance for students.

Yours sincerely



Mr M Tookey
Assistant Headteacher