

ENQUIRIES ABOUT A LEVEL RESULTS

SUMMER 2019 SERIES – INFORMATION FOR STUDENTS

Appeals against the marking of examination units are for where you, or the school, believe that papers have been marked incorrectly. Appeals are NOT designed to be initiated simply because you are quite close to the next grade boundary. Although it is your decision whether you go ahead with an appeal we strongly advise that you discuss it with Mr Porter, Mrs Rowland, Mrs Zanetti, Mrs Berks or the relevant Head of Department. **Marks, and therefore grades, can go down as the result of an appeal;** if this happens the original mark/grade cannot be reinstated.

Where the school believes that papers have been marked incorrectly the school may initiate the appeal on your behalf. We will discuss this with you and seek your permission. The school may also want to get your paper back to use for teaching and learning purposes. Again, we will discuss this with you and seek your permission.

The following post-results services are available to you:

Priority Service Remark

This service is only available if your place in higher education is dependent on the outcome of the remark.

You must see **Mr Porter, Mrs Rowland, Mrs Zanetti or Mrs Berks** to discuss priority remarks and be given the necessary forms. **The deadline for requesting a priority remark is 11:30am on Monday 19 August.** The availability of staff is given at the end of this document.

Please note that you do not receive a copy of the script unless you request (and pay) for one.

You must complete **both** the 'Parmiter's Priority Post Results Service Request Form' **and** the relevant JCQ 'Candidate Consent Form'. Completed forms and fees must be **handed** to Mrs Berks, Mrs Rowland, Mr Porter, Mrs Zanetti or Miss Roberts (Exams Officer).

Cost per unit: Remark only = **£58**

Remark & return of script = **£58 + £14 = £72**

Remark

Remarks can only be requested for units marked by the exam board (ie not for coursework). The costs given below are per unit. For example, A Level Psychology has 3 units: Paper 1, Paper 2 and Paper 3. When requesting a remark you must specify which unit you want remarked.

Please note that you do not receive a copy of the script unless you request (and pay) for one.

You must complete **both** the 'Parmiter's Post Results Service Request Form' **and** the relevant JCQ 'Candidate Consent Form'. Forms are available on the 'Parents' section of the school website. Completed forms must be returned to Reception. **Deadline: Friday 13 September.**

Cost per unit: Remark only = **£48**

Remark & return of script = **£48 + £12 = £60**

If your overall subject grade changes as a result of a remark your fee will be refunded.

Return of Script

If you want to see your paper you should request a return of script. Please note that the examination boards are not always quick; you may not get your script until mid-November. Once you have requested a return of script you may not be able to request a remark, so it is essential you seek advice before submitting any request.

Please be aware that teaching staff cannot scrutinise any returned scripts to check for marking errors. Please do not ask them to do so.

You must complete **both** the 'Parmiter's Post Results Service Request Form' **and** the relevant JCQ 'Candidate Consent Form'. Forms are available on the 'Parents' section of the school website. Completed forms must be returned to Reception. **Deadline: Friday 13 September.**

Cost per script: **£12**

Access to Scripts for written exams in Maths, Geography, Politics, History.

For subjects taken with the **Edexcel** exam board (listed above), it is possible to access scripts quickly and for free. This service is only available if the exam paper has been marked online; unfortunately we do not always know which exams have been marked online so cannot say if a particular script is definitely available until we check. If it is not available, you can request a copy – it will just take longer to get to you and you will have to pay. Please note that these scripts do not have examiners' annotations on them. If you request a remark and want to see the examiner annotations (if there are any), you must use the paid service at a cost of £12 per script.

Staff availability:

Date / time	Advice required	Staff available and their location
Thursday 15 Aug 9:00am-3:00pm	Advice for students who did not meet their university / apprenticeship offer, or are considering changing their plans.	Mr Porter Mrs Rowland Mrs Zanetti <i>available upstairs in Sixth Form block</i>
	For advice on post results services	Mrs Berks <i>available in her office (next to RS classrooms)</i>
Friday 16 Aug 9:00am-11:30am	For advice on post results services, including requests for priority remarks	Mrs Berks <i>available in her office (next to RS classrooms)</i>
Monday 19 Aug 9:00am-11:30am	For advice on university admission and/or post results services, including requests for priority remarks. Note, deadline for priority remarks is 11:30am	Mrs Rowland <i>Students must make an appointment to meet with Mrs Rowland on this day. Please e-mail in advance w.rowland@parmiters.herts.sch.uk</i>

Staff contact details:

Mr Porter [a.porter@parmiters.herts.sch.uk]
Mrs Zanetti [j.zanetti@parmiters.herts.sch.uk]
Miss Roberts [d.roberts@parmiters.herts.sch.uk]

Mrs Rowland [w.rowland@parmiters.herts.sch.uk]
Mrs Berks [e.berks@parmiters.hert.sch.uk]