

How Places are Allocated

Parents should apply to the Local Authority in which they are resident. The Local Authority will notify Parmiter's School of each application and we will apply all relevant criteria. It is no longer necessary to complete a Supplementary Information Form (SIF) **unless** you are applying under Criterion 3: Sibling and/or Criterion 4: Medical.

Where the number of applications for admission exceeds the number of places available, places will be allocated by the Academy Trust **in the order shown below**.

This page should be read in conjunction with the Admission Policy for Secondary Transfer.

The Academy Trust will fulfil the legal obligation to allocate a place to an applicant who has an EHC (Education, Health and Care) Plan that names the school.

Criterion 1: Children Looked After

The Admissions Policy for Year 7 Entry gives a full definition of "Children Looked After", "Children Previously Looked After" or "Children in Public Care". A "looked after child" or a child who was previously looked after but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order.

Criterion 2: Proximity to the School (10% ie 21 places)

All applications to Parmiter's School will be considered under Criterion 2: Proximity. The distance from the applicant's permanent home address to Parmiter's School will be measured by Hertfordshire County Council's computerised mapping system and is a "straight line distance measurement".

10% of places will be allocated under Criterion 2. **This equates to 21 places.** If there are any remaining places at the end of the allocation process, further places will be allocated under Criterion 8: Distance. Please refer to the cut-off scores and distances from previous years. NB: Places will not be offered under this criterion to applicants who qualify under other criteria.

Click on the following link to find the distance from your home address to your nearest schools via **Hertfordshire County Council's Find My Nearest School**: <http://www.hertsdirect.org/services/edlearn/admissions/links/nearestsch/>

Criterion 3: Sibling

This applies to children with an elder brother or sister attending the school and residing at the same family household from Monday to Friday at the time of application. The twin or other full brother or sister, born in the same academic year as an applicant offered a place, will qualify under this criterion. A sibling is defined as children who live as brother or sister in the same house, including natural brothers or sisters, adopted siblings, stepbrothers or sisters and foster brothers and sisters. Where a place has been

obtained and a child admitted to Parmiter's School and it is subsequently identified that this place was gained fraudulently, there will be no sibling connection available to subsequent children from that family.

We ask parents who are applying under Criterion 3: Sibling to submit a Supplementary Information Form (SIF).

Criterion 4: Medical

Children for whom it can be demonstrated that there is a compelling medical reason for attending the school. Applications under this criterion will only be considered at the time of the initial application, unless there has been a significant and exceptional change of circumstances within the family since the initial application was submitted. All schools in Hertfordshire have experience in dealing with children with diverse medical needs. However in a few very exceptional cases, there are reasons why a child has to go to one specific school. Few applications under Criterion 4 are agreed and applications can only be considered when supported by a recent letter from a professional involved with the child or family, for example a doctor or psychologist. The supporting evidence needs to demonstrate why **only** Parmiter's School can meet the medical needs of the child.

Applications for places under Criterion 4: Medical will be considered by members of the Admissions Committee of the Academy Trust. There is not a set number of places allocated under this criterion. We ask parents who are applying under Criterion 4: Medical to submit a Supplementary Information Form (SIF).

Criterion 5: Academic Assessment (25% ie 52 places)

25% of places shall be available in merit order by reference to academic ability. All applicants for places under criterion 5 must have taken a verbal reasoning test and a mathematics test, the results of which will be used to assess their academic ability. No minimum score will be required to gain admission, places being offered strictly in descending order of each applicant's standardised test score. Preparation for the tests is unnecessary. The tests are administered by the SW Herts Consortium (Parmiter's School, Watford Boys' Grammar School, Watford Girls' Grammar School, Rickmansworth School, Queens' School and St Clement Danes School). Registration for the tests is from April to June in the preceding academic year and late registrations will not be accepted. Information about the tests is available on the SW Herts Consortium website: www.swhertsschools.org.uk

25% of places equates to 52 places: 49 from the priority postcode area of WD3 to WD25 inclusive, AL1, AL2, AL3, HP1, HP2, HP3 and HA6 and 3 places from any other postcode.

Criterion 6: Music (Up to 10% ie 20 places)

Up to 10% of places are allocated on the basis of proven aptitude in Music to be determined by prescribed tests. All applicants for places under criterion 6 must have taken a written test of musical aptitude. The test is of approximately 40 minutes'

duration and does not require any previous knowledge of music or music theory. There will be 60 questions in total in four sections: pitch, rhythm, texture and melody. Further details are to be found at the end of these notes.

The Music tests are administered by the SW Herts Consortium (Parmiter's School, Watford Boys' Grammar School, Watford Girls' Grammar School, Rickmansworth School, Queens' School and St Clement Danes School) and a separate application must have been made by the deadline.

Applicants, who achieve the qualifying mark in the test, will be invited back for a practical music assessment to perform a single piece on their chosen instrument or vocally. This will be a free choice of piece, which should last no longer than three minutes. As there is a free choice of instrument and piece, candidates of all aptitudes and all cultures will have equal opportunity to succeed.

This equates to up to 20 places: 19 from the priority postcode area of WD3 to WD25 inclusive, AL1, AL2, AL3, HP1, HP2, HP3 and HA6 and one place from any other postcode.

Criterion 7: Children of Staff

Children with a parent who is a current employee at Parmiter's School with at least two years service at the time of application. A parent means the mother, father, step-mother or step-father of the child and in every case living at the same permanent address as the child. If the number of applications under this criterion exceeds the number of places available, the tie break will be the length of service of the member of staff.

Criterion 8: Proximity to the School

This is an overspill criterion. Remaining places will be allocated on the basis of Proximity to the school (see Criterion 2).