

13 June 2025

Dear Year 13 Students and Parents/Carers

## **A Level Results Day Arrangements**

As students approach the end of their A Level examinations, we are writing with arrangements for students receiving A Level results.

## **ISSUING OF A LEVEL RESULTS**

Results will be issued to students on **Thursday 14 August at 8.00am.**

**Students will receive their results statement by email. The email will be sent at 8.00am on Thursday 14 August to the student's school email address.** Unfortunately, results cannot be sent to other email addresses as the statements and emails are automatically generated by the school's data management system. We will send the email at 8.00am, although please be patient as we know these do not always send, or are not always received, immediately.

**Please note that we will not be printing results statements for students to collect in person.**

## **UCAS AND POST RESULTS SERVICES**

**UCAS Track updates at 8.00am on results day.** At this point, all students holding offers for places at university will be able to see if they have been accepted onto their courses. This may update before students receive their results statement e-mail.

### **Post Results Services**

The exam boards offer the following post results service to candidates:

- **Access to scripts (ATS):** this service allows candidates to request a copy of their marked script for any written examination marked by the exam boards.
- **Clerical re-check:** this service requires that the exam board checks that all parts of the candidate's script have been marked and that the allocated marks have been totalled and recorded correctly.
- **Review of marking:** the original marking will be reviewed to ensure that the mark scheme has been applied correctly. Although commonly called a 're-mark', the reviewer does not actually re-mark the script but instead corrects marking errors that have occurred because of:
  - an administrative error;
  - a failure to apply the mark scheme where a task has only a 'right' or 'wrong' answer;
  - an unreasonable exercise of academic judgement.

For those students whose University / Apprenticeship place is dependent on the outcome of the review of marking, there is a **priority service** available.

The above services all have published, and strictly adhered to, deadlines. There is also a cost associated with most of these services. Closer to results day, we will provide full details of:

- how to request any of these post results services;
- the deadline for making a request;
- the cost of each service and how to pay.

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## HOW TO SEEK ADVICE AFTER RESULTS HAVE BEEN PUBLISHED

**UCAS:** Students who have not secured a university place and wish to discuss their next steps with a member of the Sixth Form team can do so by making an appointment to see Mrs Zanetti or Miss Potter.

**Post Results Services:** Students who have queries about these post-results services should make an appointment to speak to Mr Baker. Further details on post results services will also be sent out just prior to results day.

Appointment times	Staff available
Thursday 14 August, 9.00am to 3.30pm	<b>UCAS advice:</b> Mrs Zanetti or Miss Potter <b>Post Results Services:</b> Mr Baker
Friday 15 August, 9.00am to 12.30pm	<b>UCAS advice:</b> Mrs Zanetti <b>Post Results Services:</b> Mr Baker

### Appointments must be booked in advance

- To book an appointment, please telephone 01923 671424. The phone lines will be open at 8.30am.
- Appointments will last up to 15 minutes.
- When booking an appointment, you will be asked if you would like to come into school or if you want the member of staff to ring you. If you come into school for your appointment, please report **to Reception** (not the Sixth Form areas).

If, after an appointment, any student needs assistance with the university clearing process, there will be computers available for use. Further discussions about course suitability or university choices can be done between appointments whilst the student is in school.

### Students requiring verified results statements

If any student has made an application to a university / workplace outside of UCAS, they may urgently require a verified results statement printed on headed paper. If this is the case, they can contact Mrs Hicks, the Exams Officer, via email ([l.hicks@parmiters.herts.sch.uk](mailto:l.hicks@parmiters.herts.sch.uk)) before Monday 14 July. These statements can be collected after 9.00am on Thursday 14 August from Reception.

Please note that all students will receive examination certificates in due course, usually in November. Verified results statements are **not** required for any UCAS application.

### Further information

We will be back in touch, via e-mail, just prior to Thursday 14 August. In this communication, we will confirm final arrangements and provide more detailed advice on actions that students may need to take on results day.

We wish all students an enjoyable and relaxing summer, and look forward to hearing of their successes in August.

Kind regards



Mr T Henson (Assistant Headteacher)



Mr A Baker (Deputy Headteacher)