



PARMITER'S SCHOOL

FOUNDED 1681

Headmaster: Mr Michael Jones

October 2021

Dear Year 11 Students and Parents/Carers

Year 11 Trial Examinations (December 2021)

We are writing to provide further details of the Year 11 trial examinations. The generic timetable for the examinations is shown at the end of this letter. Students will be issued with a personal examination timetable showing only their examinations, the location of each examination and their seat number in due course. To maintain hygiene standards, students will take the majority of their papers in the same allocated seat.

From Wednesday 1 December to Friday 3 December, the following examinations will take place: Food Preparation & Nutrition (practical), Art, and Music Listening. Any student taking these subjects will attend their examination(s) at the required times; at all other times they will be in their normal lessons.

From Monday 6 December until Friday 17 December students will be on study leave. This privilege is subject to good behaviour in the lead-up to this time and it may be withdrawn at any stage. Most students will only be expected to attend school for examinations during this period. Students who are behind with class work or NEA may be required to attend school in order to catch-up with their peers. If a student wishes to remain in school between examinations, they will be expected to attend the supervised revision sessions; students must therefore bring relevant revision materials to school. **The normal school timetable resumes on Tuesday 4 January 2022.**

All students will be reminded about the procedures for examinations. However, we thought it would be helpful to highlight some key points.

- **When in school, all students are required to wear full school uniform. The usual rules regarding jewellery, hair and make-up apply.**
- Although most examinations take place in the Sports Hall, some take place in other venues. Students must take careful note of where their examination is taking place.
- Students are expected to be **outside their examination room 15 minutes before the start of their examination.** This allows the examination to start promptly and the timetable to run to schedule.
- Students **must** ensure they bring all the required equipment for the examination. Due to hygiene considerations, students will not be able to borrow equipment. Only clear pencil cases may be taken into the examination room.
- No electronic equipment (mobile phones, MP3 players, iPods, etc) may be taken into any examination room.

- Students are not allowed to bring wireless earphones on site. No form of headphone or earphones are to be brought into an examination room. In order for our invigilation team to verify this, we ask that long hair is tucked behind the ears or tied back.
- No watches may be brought into an examination room. This is now a standard procedure for public examinations and so we will be replicating this for school examinations.
- Depending on the location of their examination, students may be asked to leave their bags outside the room. As on any school day, students are advised not to bring valuable items into school. Where they do, students need to be aware that they will need to leave these in their bags during an examination.
- If for any reason a student is absolutely unable to attend an examination, or will be unavoidably late for an examination, please contact the school immediately (01923 671424).

It is vital that students carefully read the examination timetable, highlighting all the examinations that are relevant to them. **When students receive their personalised timetable, they must keep this safe.**

Some students will have an examination ‘clash’; this means that they have two examinations scheduled for the same time. Examination clashes also occur in the actual GCSE examinations. To resolve this ‘clash’, in most cases, one of the examinations will be scheduled for either earlier or later on the same day. For the time period between examinations, the student will be supervised by an examination invigilator so that they cannot interact with any other students who have already taken, or are about to take, the examination. Students may revise for their next examination whilst they are being supervised.

Any student who has access arrangements for examinations will receive a student notification form; these will be distributed by Form Tutors after half-term. If you believe your child should have access arrangements but they do not receive a notification form, please contact Mrs van Rooij, SENCO, by **Wednesday 10 November**, via e-mail (j.vanrooij@parmiters.herts.sch.uk). Any query/information received after this date is unlikely to result in any changes to arrangements for the Year 11 trial examinations.

We trust that all students will prepare well for these important examinations. Should students be required to self-isolate over this examination period, arrangements may be made for students to sit the tests upon their return to school. These arrangements will be made in consultation with the relevant Heads of Department, as there is a necessity to balance the importance of sitting the examinations with students missing lesson time in January. If the contingency arrangements of teacher assessment are used for the grading of GCSEs in Summer 2022, the outcomes of these trial examinations may be used in the grading process. However, please be assured that no one piece of work will determine a student’s final grade.

These examinations have been scheduled before Christmas in order to give students a proper break over the holiday period and to give more time for them afterwards to act upon feedback. We will share the results with you in late January/early February. We wish all students every success.

Yours sincerely



Ms G Absalom
Assistant Headteacher

Year 11 Trial Examinations: Wednesday 1 December - Friday 17 December 2021							
		Registration, Periods 1 & 2		Periods 3 & 4		End of Lunch, Period 5	
Wednesday 1 December	8.45am	Food Preparation & Nutrition Practical (3 hours + 30 minutes prep). Students return to period 4. Music Listening: Understanding Music (1hr, 30mins). Students return to period 2.				normal lessons	Wednesday 1 December - Friday 3 December: Year 11 students remain in lessons unless they have an exam.
Thursday 2 December	8.45am	Art (5hrs)					
Friday 3 December	8.45am	Art (5hrs)					
Monday 6 December (Wk1)	8.45am	Spanish Listening & Reading (Foundation: 35mins + 45mins) (Higher: 45mins + 60mins) German Listening & Reading (Higher: 45mins + 60mins) Functional Skills English Writing: (1hr)	11.20am	French Listening & Reading (NOT dual linguists) (Foundation: 35mins + 45mins) (Higher: 45mins + 60mins) German Listening & Reading (Foundation: 35 mins + 45mins)	1.50pm	History Paper 2: Super Power Relations (55mins)	Monday 6 December - Friday 17 December: Year 11 students are on study leave . Students are only expected to attend school for examinations during this period, subject to good behaviour.
Tuesday 7 December <i>Note: change of timing to school day</i>	8.45am	English Language Paper 2 Writers' Viewpoints & Perspectives (1hr 45mins)	11.20am	No exam	1.00pm	Geography Human (1 hr 30mins)	
Wednesday 8 December	8.45am	Maths Paper 1 - Non calculator (1hr 45mins)	11.20am	Biology (T: 1hr 30mins, D: 1hr 15mins)	1.50pm	PE Paper 1 (1 hr 15mins) RS Paper 2: Judaism (60mins)	
Thursday 9 December	8.45am	English Literature Paper 2 Macbeth & Unseen Poetry (1hr 45mins)	11.20am	Physics (T: 1hr 30mins, D: 1hr 15mins)	1.50pm	German/Spanish Writing (F: 1hr , H: 1hr 15mins) French Writing (not dual linguists) (F: 1hr , H: 1hr 15mins)	
Friday 10 December	8.45am	Chemistry (T: 1hr 30mins, D: 1hr 15mins)	11.20am	Economics Paper 1 Introduction to Economics (1hr 30 mins) Dual linguists only: French Listening & Reading (45 mins + 60mins)	1.50pm	No exam	
Monday 13 December	8.45am	Maths Paper 2 - Calculator (1hr 45mins)	11.20am	Drama: Section A & B (1 hr 30mins) Latin Paper 1 (1hr 30mins)	1.50pm	History Paper 2: Henry VIII & his ministers (55 mins)	
Tuesday 14 December	8.45am	D&T (all) Paper 1 (2 hours) Food Prep & Nutrition: Paper 1 (1hr 45mins) Latin: Paper 2 (1hr 15mins)	11.20am	Computer Science - Paper 1 Computational thinking and problem solving (2hrs)	1.50pm	PE Paper 2 (1 hr 15 mins)	
Wednesday 15 December	8.45am	Computer Science - Paper 2 Computing Concepts (1hr 45mins)	11.20am	Economics Paper 2 National & Intenational Economics (1hr 30mins) Dual Linguists only (15 students): French Writing (H: 1hr 15mins)	1.50pm	History Paper 3 - Germany (1hr 20mins)	
Thursday 16 December	8.45am	Geography Physical (1hr 30 mins)	11.20am	RS Paper 1: Christianity (1hr 50mins)	1.50pm	No exam	
Friday 17 December		Catch-up session - students do not attend unless an exam has been missed/rescheduled					