



PARMITER'S SCHOOL

FOUNDED 1681

Headmaster: Mr M Jones BA MEd

September 2021

Dear Year 12 Parent/Carer

Year 12 Curriculum, Assessment & Examinations

We hope that your son/daughter has made a positive return to school and that s/he is enjoying the Sixth Form experience. We are writing to remind you of some of the assessment requirements for the A Level courses; share important information with regard to access arrangements and special considerations for public examinations, highlight the timings of Year 12 school examinations and our reporting arrangements.

At this time, we are working on the assumption that school examinations and Parents' Evenings will go ahead as planned. However, changes may need to be made as the year progresses, including possible changes to the Assessment & Reporting calendar(s), as necessary.

In **November**, you will receive an **early Attitude to Learning (AtL) summary** that will indicate how well your son/daughter has embarked upon his/her A Level studies.

Year 12 Parents' Evening on Wednesday 12 January 2022 will provide an opportunity for you to meet your son's/daughter's teachers, who will offer some valuable advice about how to engage with the challenge of A Level study.

In **late March 2022** you will receive subject reports for your son/daughter, which will include forecast and Attitude to Learning (AtL) grades. Forecast grades are based on what teachers believe a student is most likely to achieve at the end of the course. Please note, these are not necessarily the same as UCAS reference predicted grades. Mr Porter, Head of Sixth Form (Academic), will provide further information about the UCAS process once the system goes live for the 2023 entrance cycle.

Year 12 school examinations will take place between Tuesday 3 May and Friday 13 May. In **July 2022** you will receive a pastoral report, along with updated teacher forecasts, AtL grades and UCAS predictions.

Non-Examination Assessment (NEA), more commonly referred to as coursework, forms part of the overall assessment in many subjects in the Sixth Form. In order to help our students achieve their full potential, all requests for absence during periods of coursework and school examinations will be refused, except in the most exceptional of cases. All Year 12 students will be reminded of the regulations with regard to non-examination assessment.

The following documents, which may be of interest to you, are also available via the school website (*under Parents, then Curriculum, Homework, Assessment & Exams*):

- ‘Information for Candidates’ documents that are distributed by JCQ on behalf of the examination boards, explaining the regulations with regard to written examinations and non-examination assessment.
- JCQ ‘Information for Candidate – Privacy Notice.

The following policies may also be of interest (*under Parents, Policies*):

- Non-examination Assessment policy
- Public Examination policy
- Internal Appeals policy
- Accessibility policy in relation to examination.

Access arrangements for public examinations are put in place to allow students with special educational needs, a physical disability, a long-term medical condition, a psychological condition or temporary injury to access the examination or assessment. Examples of access arrangements may include a modified examination paper, extra time, supervised rest breaks or a live voice in a listening examination. In general, these must be applied for and agreed well in advance of an assessment. If you believe that the school should be applying for access arrangements on behalf of your son/daughter and **we are not currently aware** of any special educational needs, physical disabilities, long-term medical or psychological conditions, please contact Mrs van Rooij, the SENCO, immediately via email j.wood@parmiters.herts.sch.uk.

Homework

Sixth Form students are expected to manage their own time outside of lessons. Students have timetabled study periods where they are expected to complete independent study and work set by their teachers. They are encouraged to bring their own devices (laptops, tablets, etc.) to help facilitate as computers are not available in all the study spaces.

Thank you for taking the time to read this important information.

Yours sincerely



Ms G Absalom
Assistant Headteacher