



PARMITER'S SCHOOL

FOUNDED 1681

Headmaster: Mr M Jones BA MEd

October 2022

Dear Year 11 Students and Parents/Carers

Year 11 Trial Examinations (December 2022)

We are writing to provide further details of the Year 11 trial examinations. The generic timetable for the examinations is shown at the end of this letter. Students will be issued with a personal examination timetable showing only their examinations, the location of each examination and their seat number in due course. You will have the opportunity to discuss preparation for these examinations at our online **Consultation Evening on Thursday 3 November**.

From Wednesday 30 November to Friday 2 December, the following examinations will take place: Food Preparation & Nutrition (practical) and Art. Any student taking these subjects will attend their examination(s) at the required times; at all other times they will be in their normal lessons.

From Monday 5 December until Friday 16 December students will be on study leave. This privilege is subject to good behaviour in the lead-up to this time and it may be withdrawn at any stage. Most students will only be expected to attend school for examinations during this period. Students who are behind with class work or NEA may be required to attend school in order to catch-up with their peers. If a student wishes to remain in school between examinations, they will be expected to attend the supervised revision sessions; students must therefore bring relevant revision materials to school. **The normal school timetable resumes on Wednesday 4 January 2022.**

All students will be reminded about the procedures for examinations. However, we thought it would be helpful to highlight some key points.

- **When in school, all students are required to wear full school uniform. The usual rules regarding jewellery, hair and make-up apply.**
- Although most examinations take place in the Sports Hall, some take place in other venues. Students must take careful note of where their examination is taking place.
- Students are expected to be **outside their examination room 15 minutes before the start of their examination.** This allows the examination to start promptly and the timetable to run to schedule.
- Students **must** ensure they bring all the required equipment for the examination. Students will not be able to borrow equipment. Only clear pencil cases may be taken into the examination room.
- **No electronic equipment** (mobile phones, MP3 players, iPods, etc) may be taken into any examination room.
- **No form of headphone or earphones** are to be brought into an examination room. In order for our invigilation team to verify this, we ask that long hair is tucked behind the ears or tied back.
- **No watches** may be brought into an examination room. This is now a standard procedure for public examinations and so we will be replicating this for school examinations.

- Depending on the location of their examination, students may be asked to leave their bags outside the room. As on any school day, students are advised not to bring valuable items into school. Where they do, students need to be aware that they will need to leave these in their bags during an examination.
- If for any reason a student is absolutely unable to attend an examination, or will be unavoidably late for an examination, please contact the school immediately (01923 671424).

It is vital that students carefully read the examination timetable, highlighting all the examinations that are relevant to them. **Personalised timetables will be emailed.**

In line with the school's Examination Policy, all requests for student absence will be refused during examination periods. If a student misses an examination for medical reasons, for which the school has reasonable evidence, the school will endeavour to reschedule the examination. If an examination is missed for non-medical reasons, or for a medical reason that the school is not able to verify, the school reserves the right not to reschedule the examination. Students are not able to resit internal examinations unless serious illness or other exceptional circumstances at the time of the examination prevented them from completing the paper.

Some students will have an examination 'clash'; this means that they have two examinations scheduled for the same time. Examination clashes also occur in the actual GCSE examinations. To resolve this 'clash', in most cases, one of the examinations will be scheduled for either earlier or later on the same day. For the time period between examinations, the student will be supervised by an examination invigilator so that they cannot interact with any other students who have already taken, or are about to take, the examination. Students may revise for their next examination whilst they are being supervised.

Any student who has access arrangements for examinations will receive a student notification form; these will be distributed by Form Tutors after half-term. If you believe your child should have access arrangements but they do not receive a notification form, please contact Curriculum Support, by **Wednesday 9 November**, via e-mail (sendept@parmiters.herts.sch.uk). Any query/information received after this date is unlikely to result in any changes to arrangements for the Year 11 trial examinations.

These examinations have been scheduled before Christmas in order to give students a proper break over the holiday period and to give more time for them afterwards to act upon feedback. We will share the results with you in late January/early February. We trust that all students will prepare well for these important examinations and wish them every success.

Yours sincerely



Ms G Absalom
Assistant Headteacher

Year 11 Trial Examinations: Monday 6 December - Friday 16 December 2022

	Registration, Periods 1 & 2	Periods 3 & 4	End of Lunch, Period 5		
Wednesday 30 November	8.45am	Food Preparation & Nutrition Practical (3 hours + 30 minutes prep.) DT5 & DT7.		2.20pm	
Thursday 1 December	8.45am	Art (5hrs) AR1, AR2, Ar3, DT6			
Friday 2 December	8.45am	Art (5hrs) AR1, AR2, AR3, DT6			
Monday 5 December (Wk1)	8:45am	Spanish Listening & Reading (Foundation: 35mins + 45mins) FNR (Higher: 45mins + 60mins) CC German Listening & Reading (Higher: 45mins + 60mins) Hall Functional Skills English Writing: (1hr)	French Listening & Reading (NOT dual linguists) (Foundation: 35mins + 45mins) Hall (Higher: 45mins + 60 mins) CC German Listening & Reading (Foundation: 35 mins + 45 mins) FNR	1.50pm PE Paper 1 (1 hr 15 mins) RS Paper 1F: Judaism (50 mins)	<p>Monday 5 December - Friday 16 December: Year 11 students are on study leave. Students are only expected to attend school for examinations during this period, subject to good behaviour.</p>
Tuesday 6 December	8:45am	English Language Paper 2 Writers' Viewpoints & Perspectives (1hr 45mins)	11:20am Chemistry (T: 1hr 30 mins, D: 1hr 15 mins)	1.50pm History Paper 1: Crime & Punishment (1hr 20mins)	
Wednesday 7 December	8:45am	Maths Paper 1- Non calculator (1hr 45mins)	11:20am Biology (T: 1hr 30 mins, D: 1hr 15 mins)	1.45pm Prompt! Geography Human (1 hr 30mins)	
Thursday 8 December (early lunch)	8:45am	English Literature Paper 2 Macbeth & C19th Novel (1hr 45mins)	11:20am History Paper 2: Superpower Relations (55 mins)	12:50pm Computer Science - Paper 1 Computational thinking and problem solving (2hrs)	
Friday 9 December	8:45am	Physics (T: 1hr 30 mins, D: 1hr 15 mins)	11:20am Economics Paper 1 Introduction to Economics (1hr 30 mins) Business Paper 1 Investigating Small Business (1hr 45mins)	1:50pm <i>Catch-up session - students do not attend unless an exam has been rescheduled due to illness</i>	
Monday 12 December (Wk2)	8:45am	D&T (all) Paper 1 (2 hours) Food Prep & Nutrition: Paper 1 (1hr 45 mins) Music Listening: Understanding Music (1hr, 30 mins) in MU4 & MU3 (extra time).	11:20am Drama: Section A & B (1 hr 30mins)	1:50pm German/Spanish/French Writing (F: 1hr, H: 1hr 15mins) <i>Dual linguists do Gm/Sp</i>	
Tuesday 13 December	8:45am	Maths Paper 2 - Calculator (1hr 45mins)	11:20am Economics Paper 2 National & International Economics (1hr 30 mins) Business Paper 2 Building A Business (1hr 45 mins)	1:50pm PE Paper 2 (1 hr 15 mins)	
Wednesday 14 December	8:45am	Computer Science - Paper 2 Computing Concepts (1hr 45mins)	11:20am RS Paper 2B: Christianity (1hr 50 mins)	1:50pm Dual linguists only: French Writing (1 hr 15mins)	
Thursday 15 December	8:45am	Geography Physical (1 hr 30 mins)	11:20am Dual linguists only: French Listening & Reading (45 mins + 60 mins)	1:50pm History Paper 3 - Germany (1hr 20mins)	
Friday 16 December		<i>Catch-up session - students do not attend unless an exam has been rescheduled due to illness</i>			

All exams take place in the Sports Hall unless otherwise stated.