



PARMITER'S SCHOOL

FOUNDED 1681

Headmaster: Mr Michael Jones

19 October 2023

Dear Year 11 Students and Parents/Carers

Year 11 Trial Examinations (December 2023)

We are writing to provide further details of the Year 11 trial examinations. The generic timetable for the examinations is shown at the end of this letter. Students will be issued with a personal examination timetable showing only their examinations, the location of each examination and their seat number in due course. You will have the opportunity to discuss preparation for these examinations at our **Consultation Evening on Wednesday 8 November**.

On Monday 4 December and Tuesday 5 December students will attend any relevant examinations, but at all other times they **will be in their normal lessons**.

From Wednesday 6 December until the end of term students will be on study leave. This privilege is subject to good behaviour in the lead-up to this time and it may be withdrawn at any stage. Most students will only be expected to attend school for examinations during this period. Students who are behind with class work or NEA may be required to attend school in order to catch-up with their peers. If a student wishes to remain in school between examinations, they will be expected to attend the supervised revision sessions; students must therefore bring relevant revision materials to school. **The normal school timetable resumes on Thursday 4 January 2024.**

All students will be reminded about the procedures for examinations. However, we thought it would be helpful to highlight some key points.

- **The usual rules regarding behaviour and uniform (including footwear, trainers must not be worn), including jewellery, hair and make-up, apply.**
- Although most examinations take place in the Sports Hall, some take place in other venues. Students must take careful note of where their examination is taking place, which will be detailed on their personal examination timetable. Students are expected to be **outside their examination room 15 minutes before the start of their examination**. This allows the examination to start promptly and the timetable to run to schedule.
- Students **must** ensure they bring all the required equipment for the examination. Students will not be able to borrow equipment. Only clear pencil cases may be taken into the examination room.
- Items that must **not** be taken into the examination room are as follows:
 - **Electronic equipment** (mobile phones, MP3 players, iPods, etc).
 - **Headphones or earphones** (wired or wireless). In order for our invigilation team to verify this, we ask that long hair is tucked behind the ears or tied back.
 - **Watches** (of any type). This is a standard procedure for public examinations and so we will be replicating this for school examinations.

Nemo sibi nascitur:

Our values of community, aspiration and opportunity enable every individual to grow and flourish

- Depending on the location of their examination, students may be asked to leave their bags outside the room. As on any school day, students are advised not to bring valuable items into school. When they do, students need to be aware that they will need to leave these items in their bags during an examination or leave them at Reception before they go to their examination room.
- If for any reason a student is absolutely unable to attend an examination, or will be unavoidably late for an examination, please contact the school immediately (01923 671424).

It is vital that students read the examination timetable carefully, highlighting all the examinations that are relevant to them. **Personalised timetables will be emailed.**

Some students will have an examination ‘clash’; this means that they have two examinations scheduled for the same time. Examination clashes also occur in the actual GCSE examinations. To resolve this ‘clash’, in most cases, one of the examinations will be scheduled for either earlier or later on the same day. For the time period between examinations, the student will be supervised by an examination invigilator so that they cannot interact with any other students who have already taken, or are about to take, the examination. Students may revise for their next examination whilst they are being supervised but they cannot use any electronic devices and so must ensure they have suitable revision materials.

In line with the school’s Examination Policy, all requests for student absence will be refused during examination periods. If a student misses an examination for medical reasons, for which the school has reasonable evidence, the school will endeavour to reschedule the examination. If an examination is missed for non-medical reasons, or for a medical reason that the school is not able to verify, the school reserves the right not to reschedule the examination. Students are not able to resit internal examinations unless serious illness or other exceptional circumstances at the time of the examination prevented them from completing the paper.

Any student who has access arrangements for examinations will receive a student notification form; these will be distributed by Form Tutors after half-term. If you believe your child should have access arrangements but they do not receive a notification form, please contact Curriculum Support, by **Friday 10 November**, via e-mail (sendept@parmiters.herts.sch.uk). Any query/information received after this date is unlikely to result in any changes to arrangements for the Year 11 trial examinations.

These examinations have been scheduled before Christmas in order to give students a proper break over the holiday period and to give more time for them afterwards to act upon feedback. We will share the results with you in late January/early February. We trust that all students will prepare well for these important examinations and wish them every success.

Yours sincerely



Mrs E Berks
Deputy Headteacher

Year 11 Trial Examinations: Monday 4 December - Wednesday 20 December 2023						
		Registration, Periods 1 & 2		Periods 3 & 4		End of Lunch, Period 5
Monday 4 December	8:45am	Art and Art Textiles 5hrs in AR1, AR2, AR3 or DT6				
Tuesday 5 December	8:45am	Art and Art Textiles 5hrs in AR1, AR2, AR3 or DT6				
		Food Preparation & Nutrition Practical (Group 1) 3hrs in DT5 / DT7				
Wednesday 6 December	8:45am	German Listening and Reading Foundation Tier: 35 mins + 45 mins in Main Hall Higher Tier: 45 mins + 1hr in CC	11:20am	Spanish Listening and Reading Foundation Tier: 35 mins + 45 mins in Main Hall Higher Tier: 45 mins + 1hr in CC		
Thursday 7 December (early lunch at 12:20pm for the whole school)	8:45am	French Listening and Reading Foundation Tier: 35 mins + 45 mins in Main Hall Higher Tier: 45 mins + 1hr in CC			1:20pm (lunch is early on this day)	PE Paper 1 - The Human Body and Movement in Physical Activity 1hr 15 mins in CC English Functional Skills - Reading Paper 1hr in CC
		Food Preparation & Nutrition Practical (Group 2) 3hrs in DT5 / DT7				
Friday 8 December	8:45am	English Language Paper 2 - Writers' Viewpoints & Perspectives 1hr 45 mins	11:20am	Physics Triple Science: 1hr 30 mins Double Science Foundation Tier: 1hr 15 mins Double Science Higher Tier: 1hr 15 mins	2:00pm	RS Paper 1F - Judaism 50 mins
Monday 11 December	8:45am	Design & Technology 2hrs Food Preparation & Nutrition Paper 1 1hr 45 mins Music: Understanding Music 1hr 30 mins in MU3 / MU4	11:20am	PE Paper 2 - Sociocultural Influences and Well-being in Physical Activity 1hr 15 mins Drama Paper 1 1hr 30mins	2:00pm	Catch-up session - students do not attend unless an exam has been missed/rescheduled
Tuesday 12 December	8:45am	Maths Paper 1 - Non Calculator Paper Foundation Tier: 1hr 45 mins Higher Tier: 1hr 45 mins	11:20am	Geography - Human Geography Paper 1hr 15 mins	2:00pm	History Paper 1 - Migrants in Britain, c800-present 50 mins
Wednesday 13 December	8:45am	Economics Paper 1 - Introduction to Economics 1hr 30 mins Business Paper 1 - Investigating Small Businesses 1hr 45 mins Latin - Core Latin Language 1hr 15 mins	11:20am	Biology Triple Science: 1hr 30 mins Double Science Foundation Tier: 1hr 15 mins Double Science Higher Tier: 1hr 15 mins	2:00pm	Catch-up session - students do not attend unless an exam has been missed/rescheduled

Year 11 Trial Examinations: Monday 4 December - Wednesday 20 December 2023						
		Registration, Periods 1 & 2		Periods 3 & 4		End of Lunch, Period 5
Thursday 14 December	8:45am	English Literature Paper 1 - Shakespeare (Macbeth) & C19th Novel (A Christmas Carol) 1hr 45 mins	11:20am	Spanish Writing Foundation Tier: 1hr Spanish Writing Higher Tier: 1hr 15 mins German Writing Foundation Tier: 1hr German Writing Higher Tier: 1hr 15 mins	2:00pm	History Paper 2 - Super Power Relations 55 mins
Friday 15 December	8:45am	Computer Science Paper 1 - Computational Thinking and Problem Solving 2hrs	11:20am	Chemistry Triple Science: 1hr 30 mins Double Science Foundation Tier: 1hr 15 mins Double Science Higher Tier: 1hr 15 mins	2:00pm	Catch-up session - students do not attend unless an exam has been missed/rescheduled
Monday 18 December	8:45am	Maths Paper 2 - Calculator Paper Foundation Tier: 1hr 45 mins Higher Tier: 1hr 45 mins	11:20am	Geography - Physical Geography Paper 1hr 10 mins	1:45pm	French Writing Foundation Tier: 1hr French Writing Higher Tier: 1hr 15 mins
Tuesday 19 December	8:45am	History Paper 3 - Weimar and Nazi Germany 1hr 20mins Computer Science Paper 2 - Computing Concepts 1hr 45mins	11:20am	Economics Paper 2 - National and International Economics 1hr 30mins Business Paper 2 - Building a Business 1hr 45mins RS Paper 2B - Christianity 1hr 45mins	2:00pm	Catch-up session - students do not attend unless an exam has been missed/rescheduled
Wednesday 20 December		Catch-up session - students do not attend unless an exam has been missed/rescheduled				

All examinations take place in the Sports Hall unless otherwise stated.