



# PARMITER'S SCHOOL

FOUNDED 1681

Headmaster: Mr M Jones BA MEd

15 March 2024

Dear Year 7, 8 & 9 Students and Parents/Carers

## Years 7, 8 & 9 School Examinations and Assessment Weeks

Please find attached the timetable for the Year 7, 8 & 9 school examinations, which take place between **Monday 29 April and Friday 3 May 2024**. In addition, some subjects will carry out assessments in class during the weeks of **20 - 24 May and 4 - 7 June**. These are also detailed on the attached schedule.

These formal examinations and assessments provide an opportunity for students to demonstrate the progress they are making with their academic studies and identify specific areas of strength and weakness. During the examination week (29 April - 3 May), students gain experience of working under formal examination conditions within a large examination hall.

For examinations between 29 April and 3 May, students will receive a **personal examination timetable** showing only their examinations, the location of each examination and their seat number. These will be issued after the Easter holiday. In the meantime, students can use the timetable attached to this e-mail to highlight their examinations. **When not in an examination, students will attend normal lessons and follow their usual timetables.**

If a student has special arrangements and/or support for their examinations, the specific arrangements will be detailed in a student notification form. You will receive this by Wednesday 27 March; these will be distributed via email. If you believe your child should have special arrangements and/or support but they do not receive a notification form, or if any information on the notification form is incorrect, please contact Curriculum Support ([sendept@parmiters.herts.sch.uk](mailto:sendept@parmiters.herts.sch.uk)) by noon on Monday 15 April. Any query/information received after this date is unlikely to result in any changes to arrangements for the Key Stage 3 examinations.

All students will be advised of the procedures for examinations. However, we thought it would be helpful to highlight some key points:

- Students must ensure they bring all the required equipment for each examination/assessment. Only clear pencil cases may be taken into the examination room. All students are expected to have the following equipment in **all** examinations: **black** ball-point pen(s), pencil(s), a rubber and a 30cm ruler. In addition to this:
  - For **all Maths examinations**, students must have a protractor and a pair of compasses. Calculators are not permitted.
  - For **all Science examinations**, students must have a calculator, preferably a scientific calculator.
- All electronic equipment (mobile phones, etc.) must be turned off and kept in the student's bag for the duration of the examination.
- No watches may be worn in an examination room. These must be kept in the student's bag.
- Please avoid taking your child out of school for any appointments during these times. All requests for absence will be refused in line with our school policy.

*Nemo sibi nascitur:*

*Our values of community, aspiration and opportunity enable every individual to grow and flourish*

- If for any reason a student is unable to attend school, or will be unavoidably late, please contact the school on 01923 671424.

We would like to take this opportunity to wish all students every success in these examinations.

Yours sincerely



Mrs E Berks  
Deputy Headteacher

Year 7, 8 & 9 School Examinations 29 April - 3 May 2024			
For 8:45am exams	Students to line up outside their exam room at 8:35am. Form tutors to meet students outside the Sports Centre and remain with students until 8:55am.		
For 11:20am exams	Students to line up outside their exam room at 11:15am (when the bell goes at the end of break)		
For 1:20pm exams	Students to line up outside their exam room at 1:15pm (when the bell goes at the end of lunch)		
When not in an exam, students attend their usual timetabled lesson (week 1) Note: lunch is early during this week (lunch break is 12:20pm - 1:20pm)			
Day	START: 8:45am	START: 11:20am	START: 1:20pm
Monday 29 April	Yr 7 - Maths (1 hour)	Yr 8 - English (30 mins)	Yr 9 - Chemistry (1 hour)
Tuesday 30 April	Yr 7 - French Reading (30 mins) & Writing (30 mins)	Yr 8 - Science (1 hour)	Yr 9 - Maths (1 hour)
Wednesday 1 May	Yr 8 - French Reading (30 mins) & Writing (30 mins)	Yr 7 - English (30 minutes)	Yr 9 - Biology (1 hour)
Thursday 2 May	Yr 7 - Science (1 hour)	Yr 8 - Maths (1 hour)	Yr 9 - Physics (1 hour)
Friday 3 May	Yr 8 - Spanish/German Reading (30 mins) & Writing (30 mins)	Yr 9 - English (45 mins)	

Year 7, 8 & 9 Assessment Weeks 20 - 25 May 2024 4 - 7 June 2024			
The table below details the subjects that will run assessments in lessons during the weeks of: - Monday 20 May to Friday 25 May 2024 - Tuesday 4 June to Friday 7 June 2024			
During these assessment weeks, the school timetable runs as normal.			
Class teachers will tell students the exact dates and details for each assessment.			
	Year 7	Year 8	Year 9
Maths		Maths (Calculator Paper)	MFL (listening & reading in both languages studied)
Music		Music	Music
		Science	Maths (Calculator Paper)

Additional MFL assessment for Year 9
Please note that in the final weeks of the summer term, Year 9 students will sit formal writing assessments in the language (French, German or Spanish) that they are continuing through to GCSE. These assessments will be used to inform the teaching groups students are allocated to for their GCSE studies. Further information will be provided nearer the time.