

GCSE Parmiter's Post-Results Service

Request & Consent Form - Summer 2024 Series

This form is for students wishing to request a return of script or a review of marking for GCSE examinations taken in Summer 2024.

If you request a review of marking after your subject grade has been issued, there are three possible outcomes:

- Your original mark is lowered, so your final grade may be lower than the original grade you received. In this case, the higher grade **cannot** be reinstated.
- Your original mark is confirmed as correct, so there is no change to your grade.
- Your original mark is raised, so your final grade may be higher than the original grade you received.

To proceed with a review of marking you must **complete this document in full**. By signing this document you are confirming that you have understood the possible outcomes listed above, and that you give your consent for the review of marking request, and return of script (if selected), to be submitted to the relevant exam board.

The **deadline** for post-results requests is **10am on Friday 20 September**, although you are encouraged to submit your request as soon as possible.

To submit a request you must:

- Complete page 2 of this form in full and accurately (ask if you are unsure) and either:
 - hand it in at Reception, clearly marked for the attention of Mrs Hicks; or
 - e-mail it (a photo of the completed form is acceptable) to exams@parmiters.herts.sch.uk. If you use any other e-mail address your request will be delayed as we are prioritising checking the exams@ e-mail address.
- Make a payment for the correct amount. Methods of payment are:
 - **BACS** Sort Code: 209294 Account Number: 43635368 Account Name: Parmiters School
Please quote reference GCSE and surname e.g GCSE-Jones. **Please attach the payment receipt for the transaction when you submit the request form.**
 - If you need to pay in **cash**, you must arrange to meet Mrs Hicks in person so you can be given a receipt for the cash payment. Please ensure you have the exact amount as we cannot give change.

Please use the table below to work out the total cost of the services you are requesting.

Exam board	Subjects	Cost per unit for a review of marking	Cost per unit for a return of script
AQA	Biology, Chemistry, Combined Science (commonly known as Double Science), Computer Science, D&T, English Language, English Literature, Food Preparation & Nutrition, Functional Skills English, French, German, Music, PE, Physics, Spanish	£42	*free
Edexcel	Business, Geography, History, Maths, RS	£47	*free (to see original marking) £14.50 (to see review of marking annotations)
OCR	Drama, Economics	£61.50	*free (to see original marking) £16 (to see review of marking annotations)
* students can request up to 9 scripts for free. Additional scripts will be charged at £2.50 per script.			

Personal Details

Centre Number & Name	17625: Parmiter's School
Full Name	
Candidate Number (4 digit number)	
*E-mail address (school or private email)	
Contact number	

*Please note that scripts are usually received electronically. Scripts, **and the outcome of a review of marking**, will be e-mailed to the e-mail address you provide. Please check your e-mail regularly.

Required Post-Results Service(s)

Exam Board (AQA, Edexcel, or OCR)	Subject	Unit Code Reviews of marking and return of scripts are requested at a unit level (You need to give the unit code given on your breakdown of results sheet)	Review of marking* (Write the cost as detailed in table on page 1)	Return of Script cost per unit: (Write the cost as detailed in table on page 1)
Total				
Overall total to be paid				

* If your overall subject grade changes as a result of a review of marking your fee will be refunded.

I give my consent to the school to submit a review of marking request for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following the review of marking may be lower than, higher than, or the same as the result which was originally awarded for this subject.

Where I have requested a return of script, I give my consent to the script being accessed by the school.

Signature of the **candidate** (not parent/carer): Date:

This form will be retained on the school's files for at least six months following the outcome of the clerical re-check, review of marking or any subsequent appeal.