



# PARMITER'S SCHOOL

FOUNDED 1681

Headmaster: Mr M Jones BA MEd

24 April 2023

Dear Year 13 Students and their Parents/Carers

## A Level Examination Procedures

### Exam briefing follow-up

This morning (Monday) Year 13 students attended an exam briefing assembly. During the assembly they went through many of the JCQ regulations (JCQ is the body that sets the exam regulations on behalf of the exam boards), as well as the process for running examinations at Parmiter's.

JCQ publish 'Information for Candidate' documents that students are expected to familiarise themselves with. These are available on the JCQ website [here](#). Students **must** read:

- Information for Candidates - written exams
- Information for Candidates - social media.

For convenience, both of these documents are attached to this e-mail. However, students may find the other JCQ documents at this weblink useful.

In addition to the JCQ guidance, attached is a document that details the procedures for examinations at Parmiter's. This summarises the information shared with students in the exam briefing today and we hope provides some useful information about what happens if a student is running late for an exam, or is unwell on the day of the examination. The presentation given to students in assembly this morning has been shared on their Liberal Studies Google Classroom.

### Exam timetables

As you will be aware, A Level exam timetables were issued last week. These were sent via e-mail and printed copies distributed on Friday via form tutors. If any student has not yet received their printed exam timetable, they must collect it from their register tray.

Kind regards

Mrs E Berks  
Deputy Headteacher

*Nemo sibi nascitur:*

*Our values of community, aspiration and opportunity enable every individual to grow and flourish*