



Transition from Year 6 into Year 7 at Parmiter's School



Introduction

Welcome

School is more than just a place where your children come to learn. It is a place where a community develops and thrives. It is a place where we come together to support each other to achieve.

Whether it is in the classroom learning, on the sports field competing or on the stage performing, we know that success comes from us all, working together.



Mrs D Mullett

Head of Year

Mr P Clark

Deputy Head of Year

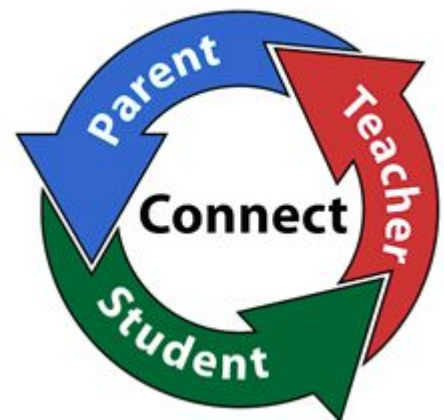
The Head of Year, Deputy Head of Year and Form Tutors are the team who are responsible for the pastoral care of the students in the year group. This includes their appearance, behaviour, safeguarding and attendance

We are teachers, unofficial counsellors, mentors, behaviour coaches, restorative practitioners, example setters, trainers, staff coaches, sleuths and troubleshooters.



Role of the Form tutor

- Role
- Developing positive relationships
- First point of contact
- Parent - Teacher - Student



Their role is central in both caring for the students and monitoring their progress academically socially; encouraging involvement, commitment and high standards of work and behaviour.

Your child's form tutor is your first point of contact and establishing a trusted relationship early on is key.

Before September

Familiarise

School Policies

- **Behaviour policy**
- **Attendance**
- **Uniform**
- **Cycling to school**

Publication links at end of slide show

- **Starting secondary school - a parent's guide by oxford press**
- **Tips to help keep you child safe online - by NSPCC**
- **A parent's guide to being share aware - by NSPCC**
- **Parmiter's A to Z guide on the school website - (Year 7 in 2023)**

Organise

- **Payment of Bushcraft**
- **Chromebook sign up**
- **Wisepay details**
- **Uniform and PE kit**
- **Equipment**
- **Backpacks (school bag)**
- **Summer school**
- **Lockers**
- **Bus passes**
- **Music lessons**
- **Sign up to the Year 7 Twitter account - @ParmitersYear7**



Year7@parmiters.herts.sch.uk



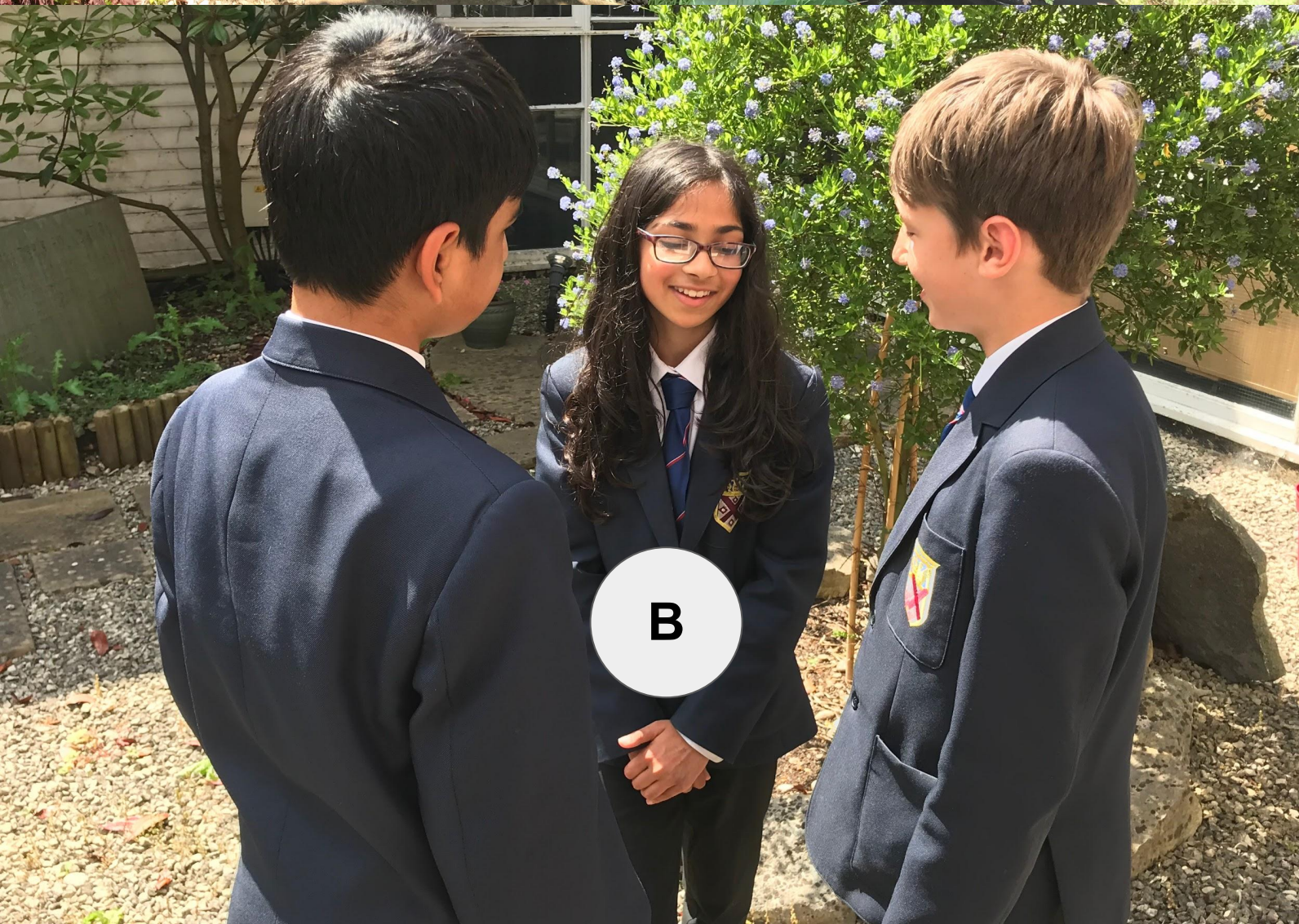
@ParmitersYear7

BUSHCRAFT TEAM-BUILDING EXPERIENCE





Uniform Options



Attendance

FACTS ABOUT ATTENDANCE

- **90% attendance = 1/2 day missed every week**
- **1 school year at 90% attendance = 4 whole weeks of lessons missed**
- **90% attendance over 5 years of secondary school = 1/2 a school year missed!**

WAYS TO ENCOURAGE GOOD ATTENDANCE

- **Only grant days at home for genuine illness (you will know!).**
- **Try to spot patterns of illness/absence.**
- **Talk to your child's form tutor to resolve issues.**

Lateness to school

- **Two late marks in one week will trigger a Head of Year detention**

Ways to avoid lateness

- **School day starts at 8.35am (be on site by 8.30am)**
- **Turning circle and High Elms gets very busy, allow extra time**
- **Allow for traffic congestion and road works**
- **Buses - give yourself enough time to catch your bus**

Importance of punctuality - being late for registration creates an unsettling start to the school day.

CHROMEBOOK PURCHASE SCHEME

To familiarise yourselves with all FAQ's please read [here](#).



PASTORAL SUPPORT BASE (PSB)

Who we are and where to find us...



Mrs Kwon
Attendance Officer

The Pastoral Support Base is located in the main building by the entrance to the Assembly Hall.

The PSB is open everyday between 8.00am - 4.00pm



Mrs Doran
Student Support Officer

Attendance Officer

As the Attendance Officer it is my job to monitor the attendance of all students in KS3 & KS4 and to ensure that Parmiter's School maintains correct attendance data.

All parents/carers and students are asked to support our expectations relating to attendance and punctuality.

Students should use the PSB to:

- ★ Sign in if they arrive late to school.
- ★ Sign in following an appointment.
- ★ Sign out if they have to leave the school premises before 3.20pm.

Parents should:

- ★ Limit the amount of time students are taken out of school.
- ★ Provide advance notification (with evidence) of medical appointments.
- ★ Request 'exceptional circumstance' absence directly with the Headteacher before any arrangements are made .
- ★ Report absences relating to illness (daily, by 8.55am)

Absences can be reported by email or telephone:

attendance@parmiters.herts.sch.uk

01923 665719 (the absence line is available for messages 24 hours a day).

Student Support Officer

As Student Support Officer I can provide:-

- **Information**
- **Advice**
- **Guidance**

I can help with any concerns or problems students may have whilst at school.

Detentions - Students who have a problem or a question about a detention can come and see me and together we can talk through any concerns.

Lost Property - All items of clothing and all personal belongings should be clearly named.

Students are encouraged to come to the PSB and look for their lost items themselves, but should any named items be handed to me, students will be asked to come and collect them via form time notices.

Any items not collected from the PSB will be repurposed to charity at the end of term.



Mrs Fiona Craigie
School Matron speaks

Responsibilities include:-

- ❑ Pastoral and Safeguarding

- ❑ First Aid - in event of an accident / injury .

- ❑ Meeting the needs of the child should they become unwell

- ❑ Administering Medication

- ❑ Has an overview of specific medical conditions/events .

- ❑ Keeps a register of those students with allergies and prescribed AAI's. She requires a 'spare' AAI to be kept in her office and will advise parents re expiry dates.
- ❑ Keeps a record of students who suffer with Asthma.

Students are expected to carry any emergency medication such as Epipens(AAI's) or Inhalers on their person at all times. Their spare AAI will go with the First Aid kit in the event of a school trip.

Please remember : No inhaler = No trip

Please email f.craigie@parmiters.herts.sch.uk or contact the school directly to speak to or arrange an appointment to discuss any medical or emotional need.

Achievement points are awarded for

Positive Behaviour Points (points added)

Outstanding classwork 1

Outstanding homework 1

Outstanding contribution in a lesson 1

Good attitude to learning 1

Improved effort 1

Applying a growth mindset 1

Exceptional effort 2

Working effectively and collaboratively with peers 2

Creativity 2

Leadership 3

Resilience 3

Respect for others 3

Helpfulness 3

Good manners / courtesy / politeness 3

Excellent attitude to learning in lessons (half termly) 3

Contribution to school life 3

Participation in a charity event 3

Being an excellent role model 3

Outstanding commitment and to an extra-curricular activity 5

Participation in a school production or concert 5

Involvement with Student Voice meetings/committees 5

100% attendance (termly) 5

Reward Net Points

Postcard home from Form Tutor +20

Early lunch pass +40

Postcard home from Head of Year +60

SLT certificate +100

Break time pass +140

Headmaster's certificate & blazer badge +180

Parents invited in to meet with the Headmaster +220

Students will receive one entry into the end of term prize draw for every +20 net conduct points they achieve.

The draw will take place in the last assembly of the term.

Behaviour Points

Behaviour Points (points deducted)

Late to lesson 1

Out of seat 1

Lack of equipment 1

Inappropriate behaviour 1

First homework incomplete (Dept detentions issued thereafter) 1

Talking out of turn 2

Lack of effort 2

Incorrect uniform / Make-up 2

Eating out of bounds / Chewing gum 2

Out of bounds or inappropriate behaviour at break/lunch 2

Disrupting the learning of others 3

Dishonesty 3

Dropping litter 3

Refusal to follow instructions 3

Rudeness or defiance 4

Removal from lesson – reflection time (5 minutes) 5

Inappropriate language (overheard or in conversation) 5

Spitting 5

Alleged racist/sexist/homophobic comment *

* Sanction to be determined following investigation.

Behaviour - Expectations

Exceptional behaviour is expected at all times

This includes when coming to school and leaving school

Formal start and finish to lessons

Orderly and quiet movement between lessons

Equipment for all lessons

Teachers are called Sir and Miss

Ties done up to top button

Top button always done up

Skirts not to be rolled up

Detentions - regular incidents - forgetting equipment (headphones and recorders for Music are common), late for registration, forgetting PE kit (gumshield, shin pads, etc..)

How you can support your child

First day/Organisation

- Your child should not expect to understand new routines and expectations straight away - it takes time to adapt and we are all understanding of that. Reassure your child of this and encourage questions about it at home.
- Practise new routines with your child, perhaps creating a checklist to help them organise themselves. For example, encourage your child to pack their school bag every evening with the books and equipment they will need for lessons the following day and lay out their uniform before bed.
- Praise and encourage independence at every opportunity.
- Ensure that you label equipment, uniform and PE kit with your child's name.
- Identify an appropriate space at home where they can complete work undisturbed.
- Encourage your child to relax and think positively.

Homework

- Students will follow a homework timetable which they will copy into their planner.
- Homework will be posted and will be accessible in Google Classrooms.
- You will be able to monitor your child's homework submissions and what is due for completion.
- Encourage your child to check their study planner each evening and double check that they have done it.
- Encourage your child to complete their homework independently and spend only the allocated time on each piece.
- Establish a routine for homework and agree that TV, games, etc. will only be possible after homework has been completed and you have checked; in most cases it is best for students to complete homework on the day it is set.
- Look for opportunities to talk to your child about schoolwork - children enjoy sharing what they are learning. Try to find topics that you have a shared interest in so that its a more natural conversation and doesn't feel like an interrogation on your part.

Dining at Parmiter's

Example menu



Week beginning 28.6.21

Monday	Tuesday	Wednesday	Thursday	Fishy Friday
<p>Soup Roasted squash vg C</p>	<p>Soup Mexican vegetable v C M</p>	<p>Soup Mushroom vg C</p>	<p>Soup Broccoli vg C</p>	<p>Soup Chunky minestrone vg C,G</p>
<p>Main Baked feta v Greek style cheese baked in a stew of tomato, pepper and herbs M</p>	<p>Main Summer sausage casserole Pork sausages roasted with tomato, red onion and wilted spinach C,G,SO, SD</p>	<p>Main Piri Piri chicken Roasted chicken thigh portion in a spicy piri piri sauce</p>	<p>Main Savoury mince cobbler Ground beef and vegetables topped with a herby scone topping C,G,M</p>	<p>Main Battered fish Served with lemon wedges G,F</p>
<p>Vegetable lasagne v Roasted Mediterranean vegetables layered with pasta and topped with béchamel sauce G,C,M</p>	<p>Falafel wrap vg Homemade falafel with baby leaf salad served in a flour wrap with garlic mayo G</p>	<p>Cauliflower and broccoli bake v Florets of cauliflower and broccoli baked in a mature cheddar cheese sauce G,M</p>	<p>Vegetable samosa vg Curry spiced vegetables baked in a filo pastry samosa, served with a mango dressing</p>	<p>Stuffed aubergine vg Roasted aubergine with a herby cous cous and vegetable stuffing</p>
<p>Parmentier potatoes Cauliflower Sautéed courgettes</p>	<p>Roasted new potatoes Baked squash Kale</p>	<p>Tomato and herb potatoes Roasted carrots Peas</p>	<p>Boiled new potatoes Sweetcorn Savoy cabbage</p>	<p>Chips Carrots Peas</p>
<p>Dessert Apple crumble G</p>	<p>Dessert Peach cobbler G</p>	<p>Dessert Chocolate brownie G,E,M,SO</p>	<p>Dessert Jam sponge G,E,M</p>	<p>Dessert Ice lolly</p>

C-Celery, G-Gluten, CR-Crustaceans, E-eggs, F-Fish, L-Lupin, M-Milk, MO-Molluscs, MU-Mustard, TN-tree nuts, P-Peanuts, SE-Sesame seeds, SO-Soya beans, SD-Sulphur Dioxide/Sulphites

The food at Parmiter's is great! It's wholesome and tasty. If your child wishes to explore what's on offer the weekly menu is always posted on our school website.

Those who wish to bring in a packed lunch are invited to eat in the dining room or other designated areas.

Students do not take food onto the playgrounds.

Mobile Phones and social media

Phones must be switched off during the school day.

If you do allow your child to use social media, please be reminded age restrictions apply:

Facebook (age 13 and over) Snapchat (age 13 and over) WhatsApp (age 16 and over) Youtube account holders (age 18 and over).

Content posted on any site is difficult to remove and can be used by others. The contract holder of the phone is responsible for all its content.

Equipment

Pencil case

Blue or black pens (including spares)

Pencils (including spares)

Pencil sharpener

A 30cm ruler

A rubber

A pair of compasses

A protractor

A set of coloured pencils

A glue stick

A pair of scissors

Earphones (not wireless)



Extra-Curricular Enrichment

A good way to meet new friends who are exploring similar interests is by joining a school club. We pride ourselves on a broad and extensive range of enrichment opportunities. Encouraging your child to be brave and sign up to new activities will foster greater independence and develop a wider range of skills to pull upon in other areas of life.

If you are planning a day out, when possible, consider tying it in with work your child is doing in subjects in school; this can be a fun way to add depth and interest to your child's learning.



Using the Learning Resources Centre

The LRC is situated in the main school building and is available outside of lessons for students to complete research, use printing services and to check/complete their homework.

**Before School at 8.15am
Breaktime
Lunchtime**

After School until 4.30pm (except Fridays when it closes at 4.00pm)

There are a number of clubs that run in the LRC (when restrictions allow)

**Chess
Board games
Junior book club
Senior book club
Digital escape rooms**

The LRC is a wonderful space to discover a love of reading and meet new friends. Friendly library staff are on hand to help students find that next favourite book.

Year 7's have a dedicated library lesson, Great Big Read, in the LRC once a week. This lesson aims to develop a curiosity for a broad enjoyment of reading.

Academic Transition



- All work in these booklets directly feed into the first half terms work (apart from the 'Getting to know Me' booklet).
- 'Getting to Know Me' feeds into registration.
- Work will be marked/assessed or tested on in different ways.
- These booklets will be given to students at the Year 6 Transition Day.
- Designed in conjunction with primary and secondary school.
- Lessens 'summer learning loss'.
- Prepares students for the curriculum.
- Bring all books back completed to school on the first day in September.

First day

Please arrive just before 8.30am and drop off your child at the school gate, there will be members of staff and prefects to greet you and your child.

Please do not bring in a Chromebook on this day.

Please do not come onto or park on the school site.

Your child will be in full school uniform, with a bag packed with their pencil case, a drink, a snack for break time. A hot meal option from the canteen will be available or your child can bring a packed lunch.

No formal lesson will be taking place on this day.

No PE kit is required.

Your child will follow an induction day time table.

When collecting your child, please wait outside the school gates at the end of the day (3.20pm). We will bring students out to you.

Starting Secondary School

A Parent's Guide



OXFORD

Tips to help keep your child safe online

Helpful tools and advice you can use to keep your child safe when they use the internet at home, at a friend's house or at school.

The internet is great for learning, sharing, connecting and creating. So try and balance how you guide your child on online safety with an understanding of why they want to use it. You don't want your child to feel they can't come to you if they encounter a problem online.

Set rules and agree boundaries as a family

- ✓ Set boundaries for how long your child can spend online and what they can do.
- ✓ Agree this as a family so that access to devices can be shared fairly.
- ✓ Remember there are tools that can help you manage and monitor access and use across all devices.

Talk about online safety and get involved

- ✓ Have conversations about online safety little and often and build it into other conversations.
- ✓ Ask questions about what they do online, such as what sites they visit and who they talk to.
- ✓ Make the use of the internet a family activity.
- ✓ Remember to share these rules with babysitters, childminders and other family members.
- ✓ Talk to other parents about internet use, such as what they do and don't allow.



Know who they are talking to

- ✓ Tell your child that strangers can pop up anywhere online: email, instant messenger, social networking sites or online games.
- ✓ Your child may feel they know someone well, even if they've only played a game with them online. So remember to talk to them about what they share with people they've only met online.
- ✓ Discuss boundaries and say you'd like to be friends on social networks, initially.
- ✓ Understand the games they play.
- ✓ Ensure your child knows what to do if someone they don't know contacts them, eg ask you for advice.
- ✓ Show your child how to report abuse and how to block people on the websites they use.

Check content is age-appropriate

- ✓ Check age ratings of **games**, online movies and websites.

Use parental and privacy controls

- ✓ Check the privacy settings on social media and websites.
- ✓ Adjust parental controls to suit your child's age and maturity.
- ✓ Make sure you always logout of your online accounts.



For more help and advice visit
www.nspcc.org.uk/onlinesafety

or contact the NSPCC **helpline** on

NSPCC

NSPCC

A parents' guide to being Share Aware

**Helping you to keep your
child safe online**



EVERY CHILDHOOD IS WORTH FIGHTING FOR