

PARMITER'S SCHOOL

PARENTS & CARERS ASSOCIATION

ANNUAL GENERAL MEETING



Email: pa@parmiters.herts.sch.uk

Website: parmiters.herts.sch.uk

Date of Meeting: 1 October 2025

Time: 19:00pm – 21:30pm

Location: School Dinning Hall

Refreshments to be provided

Time	Agenda Item	Details	Owner/Presenter
19:00pm	Welcome	Introductions - Opening of meeting Confirm apologies	Linda / Reena
19:10pm	President's Report	Report by the President	Mr. Smith
19:25pm	Chairman's Report	Report by the Chairman	Greg Longmore
19:35pm	Treasurer's Report	Report by the Treasurer	Ozana Dragomir
19:45pm	Election and Reconfirmation of PCA Roles (Leadership and Supporting Positions)	Leadership (Statutory) roles. Chair – Greg Longmore Vice Chair – Tina Canning Treasurer – Ozana Dragomir Secretary - Linda Cooney & Reena Patel-Parma Committee/Supporting Role Communication Officer – Rina Smith	Greg & Tina Linda / Reena

Time	Agenda Item	Details	Owner/Presenter
20:00pm	Update on past initiatives Funding Request/s	School Food Pod update. Funding request from the school.	Staff/Helen/Jon
20:30pm	Upcoming Activities	Christmas Fair- Volunteer activities and actions	Tina Canning
21:10pm	New Fundraising Ideas	Car Boot Sale (proposal). Other suggestions invited from members.	Greg / Tina / Linda / Reena
21:20pm	Close Meeting	Formal closure with notice of next event, next meeting, and agreed actions.	Greg / Tina / Linda / Reena