

June 2026

Dear Parents and Carers

Open Day Arrangements

Please see below the arrangements for our annual Open Day, which takes place on Thursday 25 June, from 4.00pm to 8.00pm. This is an opportunity for prospective students, parents and carers to visit the school and is an important and extremely busy day.

The key arrangements for the day are as follows:

- On Thursday 25 June, there are no lessons and students do not attend school during the day.
- On Friday 26 June, the school day starts one hour later than usual, with registration at 9.35am. All school buses will run 1 hour later than usual in the morning. Buses will run as normal at the end of the school day.
- Lessons on Friday will begin from period 2 (9.55am).
- School finishes at 3.20pm on Friday, as normal.

The success of the Open Day relies on students taking various roles, as detailed below:

- **Year 7 students** are needed as tour guides to take small groups of prospective students, parents and carers around the school. Our Year 7s are now very familiar with the school site and will be able to share their own experience with prospective parents, carers and students. The role of the tour guide will be explained to the students prior to the event.
- **Years 8, 9 and 10 students** will be asked to help in a subject area or department. They will be available to talk to prospective students, parents and carers and may run, or participate in, activities set up by the departments.
- **Year 12 students** will be used in a variety of roles around the school; the involvement of Sixth Form students is crucial to ensure the evening runs smoothly. Some Sixth Form students may be required in departments where the activities require the involvement of particular individuals, to act as tour guides or help in the outside areas.

Permission forms - action required

Students in Years 7, 8, 9 & 10

Please complete [this brief form](#) to consent to your child taking part and to confirm the role that your child is taking.

Students in Year 12

Please use [this form](#) to consent to your child taking part and to confirm the role that your child is taking.

These forms are also available on the school website [here](#). Students will be asked to register in their area when they arrive at school.

Thank you, in advance, for your help with this important event.

Kind regards

A Smith
Headteacher

Headteacher: Mr A Smith MPhil (Cantab), NPQH, FCCT, FRSA

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