



PARMITER'S CHRISTMAS GIFT FAIR

SATURDAY 23rd NOVEMBER 2019: 11 am to 4 pm

The Parents' Association's annual Christmas Gift Fair will be taking place on Saturday 23rd November. In addition to our PA stalls, we plan to host over 70 professional stallholders. We do hope you will come along to support our largest fund-raising event and take the opportunity to do some early Christmas shopping.

To ensure the success of this event, we really do need **your** help to run the numerous PA stalls and the restaurant. Even if you only have an hour to spare, your time would be much appreciated. If you are unable to help during the morning or afternoon but are free in the evening, we also need help with the clearing away from 4pm onwards. Additional help is also needed with setting up, which takes place on the Friday evening (22nd) from 2pm onwards. There is a lot to do with tables to be placed in the halls, setting up the tombolas and in festively decorating the halls & Christmas trees. Many hands will make short work. Please complete the attached form or e-mail the PA to offer your assistance.

We are also looking for donations for our stalls. Collections will take place during the week commencing **Monday 11th November**. We will be collecting the following items:

Gift Tombola – unwanted, but not used, beauty items, gift sets for men and women, Christmas hamper items, anything really that would make a good gift.

Bottle Tombola - Donations of soft drink bottles and alcohol.

Chocolate Tombola – Chocolate packs & bars of any shape or size

Teddy Tombola - Very good quality teddies/soft toys, new and VERY NEARLY NEW, also collecting complete games/toys.

So from **Monday 11th** through to **Friday 15th** we ask you to send your donations either personally or via your students into the collection boxes in the school reception during that week.

We would really appreciate baked goods for our very popular **Cake Stall**, we will be collecting these in on **Friday 22nd Nov**, both before and after school or you may bring them in on the Saturday morning. Please label the cakes and note if they contain nuts. Small cakes and biscuits welcome, large cakes sell really well.



Brochure:

We are producing, once again, an A5 professionally printed colour brochure. If you have a business or trade that you might want to advertise at a low cost in the brochure to help with our fundraising, please email pa@parmiters.herts.sch.uk for more details. We are happy to distribute business flyers along with our brochure if this is your preference.

Grand Draw and Corporate Matched Funding:

Please do check and see if you or the company you work for can offer a good prize for the Grand Draw, can sponsor our event in some way, or can offer **matched funding**. We would love to hear from you!

The Christmas Gift Fair is the school's biggest fundraising event of the year and, as part of this, the PA organises a Grand Draw to raise funds. The first prize of £500 cash is supported by many more excellent prizes. Today, your youngest child will bring home some Grand Draw Raffle Tickets so PLEASE make every effort to sell the Raffle Tickets to friends, colleagues and family. We could raise £20,000 for the school if all are sold!

It would be appreciated if you could return ticket stubbs/payment/unsold tickets in the envelope, in which you receive the tickets, as soon as you can.

Thank you – your support will make a big difference.

Many thanks
Parmiter's School Parents' Association

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Please return this slip to the **School Office** marked **FAO Gift Fair Helper**,
or simply email us at pa@parmiters.herts.sch.uk - Thank you

Please tick appropriate boxes and indicate time.

- I will bake cakes for the Fair
- I am able to help with setting up on Friday 22nd (at a time from 2pm onwards).
(We will be setting out all the stallholder tables, tombola & cake stall's,
festively decorating the three halls and decorating 4 Christmas trees.)
Time from..... Time to.....
- I am able to help with setting up on Saturday 23rd between 9am and 11am
Time from..... Time to.....
- I am able to help with PA Stalls.
Time from..... Time to.....
- I am able to help with refreshments.
Kitchen and refreshment help needed from 9am-4pm.
The kitchen will be open from 9am to start preparing breakfast bacon
sandwiches to sell to the arriving stallholders.
Time from..... Time to.....
- I am able to help with car parking.
Time from..... Time to.....
- I am able to help with clearing away on Saturday 23rd (after 4pm)
Time from..... Time to.....
- We also need an MC to keep our music playing and make announcements as
and when required. Please let us know if you are able to cover part or all of
this time.
Time from..... Time to.....
- I am interested in advertising in the fair brochure: email pa@parmiters.herts.sch.uk
- I can provide a prize for the Grand Draw
- My company can offer Matched Funding, please send me further details

Name _____ Telephone No. _____

Email Address _____

(Block capitals please)