

16 October 2026

Dear Parents and Carers

Notice to Discontinue Music Lessons for the Spring Term

Please be reminded that if a student no longer wishes to continue with instrument or vocal lessons in the **Spring 2027** term, notice must be given using [this form](#) **before the October 2026 half-term** in order to stop lessons at the end of the Autumn term.

If notice is not received before the October half term, students will be included in the timetable for the Spring 2027 term and parents/carers will be invoiced for the whole series of 11 lessons.

Please note that the school policy states that lessons may only be discontinued at the **end** of a block of 11 lessons, with a half term's notice having been given. The policy is on the lesson application form and all invoices, in order to protect our teachers' hours/pay and to allow them to plan their outside teaching commitments.

Notice given	Lessons stop
Before October half term	End of Winter term
Before February half term	End of Spring term
Before May half term	End of Summer term

If fees for this term (Autumn 2026) have not already been paid, then prompt payment is now required.

If you have any queries, please email Mrs Bowles, Music Administrator (s.bowles@parmiters.herts.sch.uk).

Kind regards



Mr S Bates
Director of Music