Parmiter's School

Founded 1681

19 November 2026

Dear Year 13 Parents and Carers

Year 13 Consultation Evening: Wednesday 9 December 2026 - 4.30pm - 7.30pm (in person)

We are delighted to be holding an in-person Consultation Evening for the parents/carers of Year 13 students on **Wednesday 9 December** from **4.30pm to 7.30pm**. The purpose of the evening is for you and your child to discuss their work and general progress with their teachers. It is our expectation that all students attend this consultation, together with at least one parent/carer. Students do not need to wear uniform to this event.

Appointments of 5-10 minutes will be made by your child directly with their subject teachers. Please discuss with your child the **earliest and latest times** you will be able to attend, so that they can arrange appointments within this period. We suggest that students leave a 5-minute gap between appointments to allow for a changeover period.

To allow the evening to run smoothly for everyone, it is important to adhere to your allotted appointment times. Teachers may not be able to accommodate latecomers.

Please be aware that some teachers may teach a large number of Year 13 students. Teachers will make appointments with as many students as possible but, if you are unable to make an appointment and wish to speak to a particular teacher, please email admin@parmiters.herts.sch.uk.

Miss Potter, Head of Year 13, will schedule pre-booked appointments with key students alongside her Business Studies appointments.

Mr Henson, Head of Sixth Form, will be available on the night to speak to parents/carers about pastoral concerns. Pre-booked appointments are not required.

Representatives from the Senior Leadership Team will also be available, should you wish to discuss any matters with them. Unfortunately, Mrs Zanetti, our Careers Advisor, will not be available on the night but can be contacted by email j.zanetti@parmiters.herts.sch.uk.

On the evening, entry to the school will be via the main entrance and you will be asked to sign in at Reception. Please allow time to park and walk to the front of the school. If you require special access arrangements, please notify the school in advance so that appropriate measures can be put in place to assist you.

If you know in advance that you are unable to attend the Year 13 Consultation Evening, please let us know by emailing admin@parmiters.herts.sch.uk.

We look forward to seeing you.

Yours sincerely

Anthony Smith

Mr A Smith
Headteacher