



Parmiter's School Careers Strategy Provider Access Statement

INTRODUCTION

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

PUPIL ENTITLEMENT

All pupils in years 7 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

MANAGEMENT OF PROVIDER ACCESS REQUESTS

A provider wishing to request access should contact Anne Green, Careers & Enterprise Coordinator:
Telephone: 01923 671424 Email: A.Green@parmiters.herts.sch.uk

OPPORTUNITIES FOR ACCESS

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Cohort	Programme
Years 7, 8 & 9	<ul style="list-style-type: none">▪ Careers education in the lower school is embedded in the Life Skills programme and covers topics such as understanding the range of jobs and careers available, challenging stereotypes, the jobs of the future, and the skills and strengths required for various roles.▪ There will also be assemblies related to careers and enterprise.▪ In Year 8, students take part in two days of work shadowing in July.▪ Year 9 students are given information about university life and can be invited to visit a university.▪ Advice is given to students and parents in Year 9 on GCSE subject choices and one to one interviews are offered for this.

Year 10	<ul style="list-style-type: none"> ▪ The Morrisby online careers profiling is offered to students in Year 10 (which is optional and has a cost attached) which is a psychometric assessment which matches abilities, skills and interests to career areas. More information is available from: www.morrisby.com ▪ Students take part in an Army Outreach Elite Skills day in the Spring Term to enhance their employability skills. ▪ Students are introduced to the world of work and take part in a week's work experience in the summer term, completing a CV and a cover letter in preparation for this. A Work Experience Folder, containing everything needed for this process, is shared in Google drive. ▪ Year 10 students are also offered one to one interviews with the Youth Connexions Adviser. ▪ The annual Careers/Universities and Apprenticeships Fair November/September gives students and parents the opportunity to speak to a wide range of professionals and university representatives ▪ Year 10 students are invited to attend lunchtime talks which are organised to cover various subjects. ▪ Students interested in medicine can attend the Medical Conference which takes place at school in the summer term.
Year 11	<ul style="list-style-type: none"> ▪ Careers advice runs throughout the year, with the Head of Year, Form Tutors, Youth Connexions and the Careers department discussing with the students their personal strengths, interests and career aspirations so that the best possible route following GCSEs is offered to them. ▪ The Headmaster meets every Year 11 student to review their plans post 16 ▪ Year 11 students are also offered one to one interviews with the Youth Connexions Adviser or a follow up if they had an interview in Year 10. ▪ In October a Sixth Form Open Evening is held and students and parents are given information and advice on other Sixth Forms and Colleges. ▪ The annual Careers/Universities and Apprenticeships Fair November/September gives students and parents the opportunity to speak to a wide range of professionals and university representatives. IT, Marketing and Finance workshops are offered to students in the Autumn term. ▪ A University is invited in to school to give a presentation in the spring term and local colleges are invited in to discuss vocational courses and apprenticeships. Lunchtime talks are organised on various subjects and Year 11 students are invited to attend. Students interested in medicine can attend the Medical Conference in the summer.

<p>Year 12</p>	<ul style="list-style-type: none"> ▪ Preparations for application to Higher Education and other post-18 opportunities begin in the Autumn Term and students are encouraged to do research and take part in taster courses and work experience during the year. ▪ Students attend the Careers and Universities and Apprenticeships Fair to gain further knowledge. We also organise a series of talks for the students, including apprenticeship information, alumni coffee morning, specialist subject presentations, a personal statement workshop and information on gap years. ▪ Students are encouraged to join societies relating to their interests, which are run by students, these include dissection, medical, law, debating, economics, feminism, LGBTQ. ▪ In the summer term, students are encouraged to attend University Open Days and visits relating to their subject areas. ▪ Students interested in medicine can attend the Medical Conference in the summer. ▪ A Sixth Form folder containing full information and links to useful websites is shared in Google drive.
<p>Year 13</p>	<ul style="list-style-type: none"> ▪ Students are offered one to one careers interviews and, under the supervision of the Sixth Form team and Form Tutors, UCAS forms are completed in advance of the deadlines. Applications to other institutions, such as Art colleges, Conservatoires, Apprenticeships and School Leaver Programmes are also completed at this time. ▪ The Headmaster meets every Year 13 student to review their plans post 18 ▪ Mock interviews are arranged to cater for all applicants, particularly Oxbridge and Medicine/Veterinary/Dentistry courses. Guidance is available throughout the year, and continues to be available when A Level results are published and beyond. ▪ An Oxbridge preparation programme is organised in school to support students with their application process and interviews. ▪ The Sixth Form folder containing full information and links to useful websites is shared in Google drive.
<p>Sixth Form Enterprise Challenge</p>	<p>The Enterprise Challenge is a unique business venture run by two teams of Sixth Form students. Running at the school for several years, Sixth Formers have raised thousands of pounds for local charities. The challenge allows students to introduce, plan and run different events each year. Through hands-on experience and the guidance of mentors, the two teams learn how to deal with aspects of running a business plus the management skills of communication, time management, problem-solving, decision-making, delegation and negotiation.</p>

Please speak to our Careers Leader to identify the most suitable opportunity for you.

PREMISES AND FACILITIES

The school will make the main hall, classrooms or meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available ICT and other specialist equipment to support provider presentations where possible. This will all be discussed and agreed in advance of the visit with the Careers Co-Ordinator or a member of the team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature in the Careers Hub and/or the Sixth Form (Old Library) which is managed by the Careers team. The literature is available to all students at lunch and break times, and for Sixth Form, during study periods.

POLICY REVIEW

Unless there is a change to legislation, this policy will be reviewed every three years by the Curriculum and Standards Committee

Current review: November 2019

Next review: November 2022

THE/AGR