



School Transport 2020/21 Terms and Conditions

1. The time table provided is provisional for the [2020/21 bus routes](#). There may have to be some alterations to the routes once all applications have been received. Final 2020/21 bus routes and allocations will be confirmed through the post in late August.
2. Applications must be completed online at: [Parmiter's 2020/21 bus application form link](#) **one form per student**. Please check the 2020/21 provisional timetable carefully before completing the application form. Priority will be given to full-time bus users. We will consider applications for part-time use if spaces are available once full-time users have been allocated.
3. Please note that we cannot guarantee any student(s) a place on the bus service as the number of places on each bus is limited and will be allocated on a first come first served basis. We will inform you immediately if there are no spaces available on your preferred route.
4. Payment can be made by cheque (post-dated 1st September 2020) or a BACS payment (account details below) if you choose to pay for the entire academic year in advance. **The full price for PS1 to PS4 & PS6 to PS11 is £985.50 or PS5 only is £1,107.00**. Cheques must be received by Friday, 7th August. BACS payment by 1st September 2020.

Alternatively, you can spread the annual cost over 9 months by setting up a standing order with your bank using the following details:

- Recipient: **Parmiters Bus Fund Account, Sort code: 209294, Account number: 20825719**
- Monthly amount either:
 - i. PS1 to PS4 & PS6 to PS11 - 9 equal payments of **£109.50** starting 01/09/2020
 - ii. PS5 only - 9 equal payments of **£123.00** starting 01/09/2020
- Reference: your son/daughter's surname and forename/s
- First pay date: 1st September 2020 with 9 subsequent payments on 1st of every month until the last payment on 1st May 2021

One free pass per family will be offered where 3 or more siblings are using the bus in this upcoming academic year.

5. Please e-mail buses@parmiters.herts.sch.uk to confirm your standing order payment has been set up. Without confirmation, bus applications will not be actioned.
6. It is important that the school has adequate arrangements in place in readiness for the academic year. Therefore, if we do not receive confirmation of payment by Friday 7th August, your son/daughter may not be able to make use of the bus service. If, during the academic year, we stop receiving your payments and you fail to rectify this upon us giving you reasonable opportunity to do so, we reserve the right to remove your son/daughter from the bus service until such time as all payments are brought up to date.
7. By completing the online booking form, **you are committing your son/daughter to Parmiter's bus service for the whole academic year 2020/21**. If you remove your son/daughter from the bus service, you will **not be entitled to a refund** where you have paid in advance. If you have chosen to pay monthly, you will be committed to continue with your monthly instalments for the remainder of the academic year.
8. The school buses will operate from the first full school day, Thursday 3rd September 2020 (further information can also be found on the school website www.parmiters.herts.sch.uk).
9. If you complete an application and your son/daughter is new to the school and subsequently chooses not to accept a place at Parmiter's from September 2020, any payments received will be refunded in full.

By completing the application form and agreeing to these terms and conditions, you and your son/daughter will be agreeing to the following behaviour protocol

1. Students are expected to conduct themselves in accordance with the school's Behaviour Policy.
2. Students must be at the bus stop 10 minutes before the time stated on the timetable.
3. Bus passes **MUST** be carried for every journey; the school will operate bus pass checks.
4. For legal and safety reasons, students sitting on the top deck must remain seated during the bus journey.
5. Sanctions will be administered for inappropriate behaviour in the following way:
 - Warning
 - Detention
 - One-week ban from the bus
 - For continued poor behaviour the student may lose their right to travel on the school bus.

Additional COVID-19 Terms and Conditions for the academic year 2020/21

1. If a student is displaying signs of Covid 19; high temperature, new continuous cough or loss or change in taste or smell, they should NOT be sent to school.
2. **It is compulsory for all students to wear a face mask whilst on the school bus.** Refusal to wear a face mask will mean the student will be removed from the bus service immediately. The student will need to make their own way to or from school.
3. Students will be allocated a seat on the bus and will be expected to occupy this seat for every journey.
4. If the government legislates school closure, a refund will be issued from the last date of travel until travel can resume safely.
5. If the government legislates partial closure, payment for the bus service will need to continue to be paid in full unless otherwise stated.
6. If the school is required to close for a deep clean following a case of Covid 19, payments for the bus service will need to continue to be paid in full unless otherwise stated.
7. If the bus supplier can no longer run the bus service, a refund will be issued from the last date of travel and you will need to arrange alternative travel.
8. Any potential refunds will be calculated and refunded at the end of the academic year.

PLEASE NOTE THAT PARMITER'S SCHOOL IS UNDER NO OBLIGATION TO PROVIDE SCHOOL TRANSPORT

Yours sincerely



Mrs J Johnstone, Director of Finance & Resources

**Further information can be found on the school website www.parmiters.herts.sch.uk.
Bus queries can be forwarded to buses@parmiters.herts.sch.uk**